



**New York State  
Department of Civil Service**

**ACTUARIAL AND BENEFIT MANAGEMENT  
CONSULTING (ABMC) SERVICES**

**Cost Proposal**

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**EXHIBIT V.A FORM 1**  
**Task #1: Premium Rate Renewals and Plan Funding Requirements**

Position Title	Period					
	1/1/2018 – 12/31/2018 (Year 1)			1/1/2019 – 12/31/2019 (Year 2)		
	Fixed Hourly Rate	# Hours	Total Projected Cost	Fixed Hourly Rate	# Hours	Total Projected Cost
Principal	██████	██	██████	██████	██	██████
Lead Consultant	██████	██	██████	██████	██	██████
Consultant	██████	██	██████	██████	██	██████
Analyst	██████	██	██████	██████	██	██████
Not-To-Exceed Total Cost			██████			██████

Position Title	Period					
	1/1/2020 – 12/31/2020 (Year 3)			1/1/2021 – 12/31/2021 (Year 4)		
	Fixed Hourly Rate	# Hours	Total Projected Cost	Fixed Hourly Rate	# Hours	Total Projected Cost
Principal	██████	██	██████	██████	██	██████
Lead Consultant	██████	██	██████	██████	██	██████
Consultant	██████	██	██████	██████	██	██████
Analyst	██████	██	██████	██████	██	██████
Not-To-Exceed Total Cost			██████			██████

Position Title	Period			
	1/1/2022 – 12/31/2022 (Year 5)			Task #1 Five-Year Total
	Fixed Hourly Rate	# Hours	Total Projected Cost	= Sum of Years 1 – 5 Not-To-Exceed Total Cost amounts
Principal	██████	██	██████	
Lead Consultant	██████	██	██████	
Consultant	██████	██	██████	
Analyst	██████	██	██████	
Not-To-Exceed Total Cost			██████	

**EXHIBIT V.A FORM 2**  
**Task #2: Quarterly Analysis**

Year 1 (1/1/2018 – 12/31/2018) Position Title	1 <sup>st</sup> Quarter 2018 (Due 05/2018)			4 <sup>th</sup> Quarter 2018 (Due 02/2019)			Year 1 Totals <sup>1</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Principal	█	█	█	█	█	█	
Lead Consultant	█	█	█	█	█	█	
Consultant	█	█	█	█	█	█	
Analyst	█	█	█	█	█	█	
Not-To-Exceed Total Cost			█			█	

<sup>1</sup> = Sum of 1<sup>st</sup> and 4<sup>th</sup> Quarter Not-To-Exceed Total Cost amounts.

Year 2 (1/1/2019 – 12/31/2019) Position Title	1 <sup>st</sup> Quarter 2019 (Due 05/2019)			4 <sup>th</sup> Quarter 2019 (Due 02/2020)			Year 2 Totals <sup>1</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Principal	█	█	█	█	█	█	
Lead Consultant	█	█	█	█	█	█	
Consultant	█	█	█	█	█	█	
Analyst	█	█	█	█	█	█	
Not-To-Exceed Total Cost			█			█	

<sup>1</sup> = Sum of 1<sup>st</sup> and 4<sup>th</sup> Quarter Not-To-Exceed Total Cost amounts.

Year 3 (1/1/2020 – 12/31/2020) Position Title	1 <sup>st</sup> Quarter 2020 (Due 05/2020)			4 <sup>th</sup> Quarter 2020 (Due 02/2021)			Year 3 Totals <sup>1</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Principal	█	█	█	█	█	█	
Lead Consultant	█	█	█	█	█	█	
Consultant	█	█	█	█	█	█	
Analyst	█	█	█	█	█	█	
Not-To-Exceed Total Cost			█			█	

<sup>1</sup> = Sum of 1<sup>st</sup> and 4<sup>th</sup> Quarter Not-To-Exceed Total Cost amounts.

**EXHIBIT V.A FORM 2**  
**Task #2: Quarterly Analysis** *continued*

Year 4 (1/1/2021 – 12/31/2021) Position Title	1 <sup>st</sup> Quarter 2021 (Due 05/2021)			4 <sup>th</sup> Quarter 2021 (Due 02/2022)			Year 4 Totals <sup>1</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Principal	█	█	█	█	█	█	█
Lead Consultant	█	█	█	█	█	█	█
Consultant	█	█	█	█	█	█	█
Analyst	█	█	█	█	█	█	█
Not-To-Exceed Total Cost	█	█	█	█	█	█	█

<sup>1</sup> = Sum of 1<sup>st</sup> and 4<sup>th</sup> Quarter Not-To-Exceed Total Cost amounts.

Year 5 (1/1/2022 – 12/31/2022) Position Title	1 <sup>st</sup> Quarter 2022 (Due 05/2022)			4 <sup>th</sup> Quarter 2022 (Due 02/2023)*			Year 5 Totals <sup>1</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Principal	█	█	█	█	█	█	█
Lead Consultant	█	█	█	█	█	█	█
Consultant	█	█	█	█	█	█	█
Analyst	█	█	█	█	█	█	█
Not-To-Exceed Total Cost	█	█	█	█	█	█	█

**Task #2 Five-Year Total Amount<sup>2</sup> = █**

\*Transition Services billed at Year 5 rates.

<sup>1</sup> = Sum of 1<sup>st</sup> and 4<sup>th</sup> Quarter Not-To-Exceed Total Cost amounts.

<sup>2</sup>= Sum of Year 1 Total amount through Year 5 Totals amount.

**EXHIBIT V.A FORM 3**  
**Tasks #3 And #4: GASB 45 Valuation and Ad Hoc Projects Fixed Hourly Rates**

Fixed Hourly Rates					
Position Title	Year 1 (1/1/2018 – 12/31/2018)	Year 2 (1/1/2019 – 12/31/2019)	Year 3 (1/1/2020 – 12/31/2020)	Year 4 (1/1/2021 – 12/31/2021)	Year 5 (1/1/2022 – 12/31/2022)
Principal	■	■	■	■	■
Lead Consultant	■	■	■	■	■
Consultant	■	■	■	■	■
Analyst	■	■	■	■	■

Transition Services billed at Year 5 rates.

**EXHIBIT V.A FORM 4**  
**Task #3: Projected Hours Per Position Per Activity**

Projected Hours Per Position Task #3 Activity				
Position Title	April 1, 2018 Valuation	April 1, 2019 Valuation	April 1, 2020 Valuation	April 1, 2021 Valuation
Principal	■	■	■	■
Lead Consultant	■	■	■	■
Consultant	■	■	■	■
Analyst	■	■	■	■